

We Find the Way

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Date : November 14 2018

SHIPPING INSTRUCTIONS

The 44th International Food and Beverage Exhibition

“FOODEX JAPAN 2019”

FOODEX JAPAN 2018 will be held at the Nippon Convention Center (Makuhari Messe) from March 5th.(Tue.) ~ 8th. (Fri.) 2019.

We are sending the following documents:

1. General information and instruction 2 – 6 pages
2. Example of manufacturing process & ingredients 7 page
3. Notice of specific item 8 – 10 pages
4. Certificate for exhibition goods 11page

FOODEX JAPAN 2019 MAKUHARI MESSE MARCH 5(Tue) – 8(Fri) 2019

1. General Information and Instructions

By Nippon Express Co., Ltd.

1. List of Exhibiting Items

When you contact exhibitors, please obtain the **list of all exhibiting items** and send it us to check the regulations in advance by **January 18 2019**

2. Disclaimer

We will check Japanese regulations and determine each cases.

If you and the exhibitors do not cooperate e.g. do not reply about our questions, we would not bear any responsibility for delay of import or abolishment.

3. Deadline & Food Sanitation Law in Japan

<<IMPORTANT>> Tentative deadline of forwarding required documents

For Advanced Document-survey

January 18, 2019 ----

- Proforma Invoice
- Ingredient List
- Additive List
- Manufacturing Process Chart

The above four documents are indispensable for document-survey. We are considering to survey the documents internally for two weeks. Eventually we shall be able to advise which items are to be examined, or which items have a potential to be ordered of testing by MHLW, which items can be processed for Formal Food Import Notification.

I 【For tasting, Give away, Retail】

⇒Apply for “Food Import Application” to MHLW

ETA NRT No later than February 5(tue) 2019

Food products will be used for retails or tasting, give away, Importers (Exhibitors) must apply for “**Food Import Application**” which needs be submitted to MHLW(the Ministry of Health, Labour and Welfare),even though exhibition.

When submitting “**Food Import Application**”, importers (Exhibitors) must show the evidences that each food is safe and legal under Food Sanitation Law in Japan, with ingredient list and manufacturing processing chart sheet.

Also importers(Exhibitors) must show the evidence required, follow the orders, answer the questions for items from inspector of MHLW, and some products must be inspected by authorized laboratory and

required inspection. (The inspection charge is those who import it load.)
Approval to import will be made after the result of the inspection.
(The inspection would take about 3 weeks and need ¥20,000-~¥60,000- / product.)

II 【Only use for Display (No tasting, No giving away, No retail)】

⇒Apply for “Confirmation Request” to MHLW

ETA NRT No later than February 14(thu) 2019

In case the food will be used only for display, apply for “**Confirmation Request**” to MHLW instead of “**Food Import Application**”. Should Exhibitors wish to import by “**Confirmation Request**”, a signature on attached “**Certificate for exhibition goods**” is required.

5. Necessary Documents

a) AIRWAY BILL

· **Consignee :**

Exhibitor's name _____ **Booth No. :** _____

FOODEX JAPAN 2019

C/O JAPAN MANAGEMENT ASSOCIATION

3-1-22, Shiba-Koen, Minato-ku, Tokyo, Japan

· **Notify to** : Nippon Express Co., Ltd. Gotanda Air Service Branch

ATTN : K.Shiota Tel: 81-3-3778-8274

· **Destination** : Narita (Hold at Narita Airport)

*Meat products and fresh fruit & vegetable, never transit another Japanese airport (**For example HND and KIX etc**)

b) PACKING LIST

· It must be correct and verified specific commodity by each exhibitors.

c) INVOICE

· **Value** – Please show the individual value of each item with the currency,

0(zero) is not accepted, and state “**No Commercial Value**”, if they are **N.C.V.**

For Foodex Japan 2019 Exhibition Purpose Only”.

· **Description of goods** – Use general terms which can be easily understood.

· **Consignee**— **Same as the one on AWB.**

· **Shipper**—full address of shipper (P.O. Box is not accepted).

d) MANUFACTURING PROCESS and INGREDIENTS in English.

Please see attached 2. EXAMPLE.

e) For Meat, Meat Products and All cheese (Natural cheese & Process cheese)

(If any question, please contact us about Processed goods for cheese)

HEALTH CERTIFICATE issued by the Government authority of exporting country.

*** We can not import meat, meat products and all cheese products which is not listed on HEALTH CERTIFICATE.**

f) For Vegetable and Plant products:

PHYTOSANITARY CERTIFICATE issued by the Government authority of exporting country.

g) For Alcohol beverages:

Must indicate alcohol percentage(%) and volume(ml) on INVOICE.

h) Please send the above documents by PDF to below address in advance.

kea-shiota@nittsu.co.jp

event-gte@air.nittsu.co.jp

6. Packing

The following different types of products should never be packed in the same box.

And please divide AWB according to the temperature zone.

A. GENERAL SHIPMENT B. CHILLED SHIPMENT C. FROZEN SHIPMENT

In case of chilled or frozen, please indicate it on the outer box

7. Case Mark

FOODEX JAPAN 2019	
HALL : ____	BOOTH : ____
EXHIBITOR : _____	
C/NO : _____ of _____	
//KEEP FROZEN // or // KEEP CHILLED// (if any)	

8. Delivery

We will deliver the cargo to the booth on March 4th (Monday) 9: 00 AM ~ 15:00 PM

9. AIR and OCEAN CARGO HANDLING TARIFF

The charges listed below shall cover overall operation; customs clearance, on-site assistance, cargo transfer from airport to fair ground and necessary transit storage until move-in.

	*HANDLING CHARGE per AWB	CUSTOMS CLEARANCE FEE per AWB	*DELIVERY CHARGE per AWB	TERMINAL CHARGE	BONDED SHED STORAGE CHARGE
Up to 30 kgs	¥10,000	¥11,800	¥5,000	¥30 / kg	at cost
31 - 50 kgs	¥10,000	¥11,800	¥7,000	¥30 / kg	at cost
51 - 100 kgs	¥20,000	¥11,800	¥10,000	¥30 / kg	at cost
101 - 300 kgs	¥30,000	¥11,800	¥20,000	¥30 / kg	at cost
301 - 500 kgs	¥40 ,000	¥11,800	¥30,000	¥30 / kg	at cost
500 - 1000kgs	¥50,000	¥11,800	¥40,000	¥30 / kg	at cost
1001-1500kgs	¥60,000	¥11,800	¥50,000	¥30 / kg	at cost
1501-2000kgs	¥70,000	¥11,800	¥70,000	¥30 / kg	at cost

(*)marked articles shall be imposed of 8% consumption tax except temporary import bonded.
In case an AWB is to be assorted by CIQ order, charges are applied based on sub-AWBs.

* Delivery Charge : in case of chilled/frozen items to be required of specific temperature, the charge shall be the double of normal cargo.up to 500kg. Upon the weight beyond 500 kgs, the charge shall be one and half of the dry cargo....

Additional charges : Assorting charge - ¥6,500/30 minutes
Abandon fee of wooden crate - ¥8,000/M3
Duty and Tax on import - at cost

:

(*) Food Import Declaration (in cases of normal notification form and display form
¥8,600 per up to 7 items per manufacturer

Animal, Plant quarantine ¥8,800 per AWB

Customs overtime fee ¥7,550 per AWB

OLT charge for quarantine ¥5,100 per AWB

(*) Surcharge for delayed cargo ¥20,000.-~¥30,000.-/AWB

:* Special Handling Charge for Compulsory Testing ordered by MHLW

A) Examination Charge : at cost

B) Special Handling Charge for Testing application : ¥20,000.- per item (*)

C) Research for food import declaration : ¥1,000. - per item (only for wine : ¥500) (*)

<NOTE : This is only for advising charge to arrange food import declaration, and there is no guarantee to import food items. We will charge this cost once we receive an instruction of arranging food import declaration and required documents.>

OCEAN CARGO CHARGE TARIFF for **Dry** Cargo

1. CUSTOMS CLEARANCE

Permanent Import	¥11,800.-
Carnet (for round transport)	¥7,800.-

- | | |
|---------------------------|------------------------------|
| 2. Handling charge (*) | ¥20,000.-/M3 (Min.¥80,000.-) |
| 3. Empty Case storage (*) | ¥4,000.-/M3 (Min.¥6,000.-) |

Re: ① (*) marked : 8% consumption tax shall be levied.

② Charges below excluded;; 1) CFS Charge at Tokyo

2) D/O & Storage fee at Tokyo

3) Heavy Forklift charge, if any

4)Delivery ¥55,000/4 ton truck

5)Un-Packing

CHARGES EXCLUDED in the above tariff

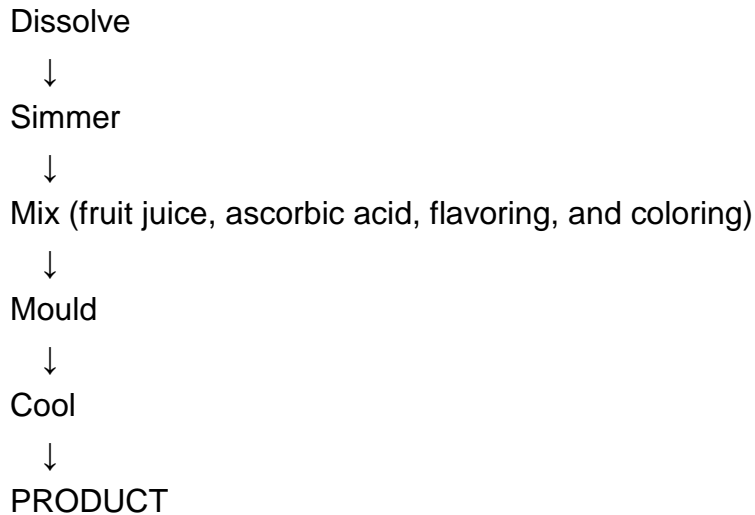
1. Duty & Tax on Import
2. Air freight & Sea freight
3. Special labour and equipment charge
4. Extra packing charge & packing materials fee on re-export
5. Cargo installation / dismantle fee
6. Cargo disposal / removal fee
7. Food Import Application fee will be charged even if the application was cancelled for various reasons including not being able to prepare necessary documents, missing the deadline, and etc.

2. EXAMPLE

Manufacturing Process & Ingredients

CANDY

[MANUFACTURING PROCESS]



[INGREDIENTS]

Sugar (80%), Glucose Syrup (15%), Citric Acid E330 (3%), Flavorings (1%), Colorings (1%)

Colors: E100 (Curcumin)
 E153 (Vegetable carbon)
 E160b (Annatto, Bixin, Norbixin)
 E163 (Anthocyanins)

Manufacturer's name, address

4. NOTIFICATION of SPECIFIC ITEM

To whom it may concern

Thank you for your attention to FOODEX JAPAN 2019.

Most of the products for this exhibition are subject to “Food Sanitation Law” in Japan, and exhibitors must follow this law.

In order to minimize risks and avoid troubles, we would like to ask for you and exhibitors’ cooperation.

Please note that [only the food products approved by MHLW \(Ministry of Health, Labor and Welfare\) could be used for tasting and give-away at FOODEX site.](#)

Based on our experiences in the past, we listed major points for your review. Please make sure to follow the instructions below.

● WINE

- 1) Make sure to indicate alcohol percentage (%) and volume(ml) on invoice.
- 2) For tasting or give-away, Certificate of Analysis of each wine, which shows amounts of [Total SO2](#) and [Sorbic Acid](#) is required.

● EXTRA VIRGIN OLIVE OIL

- 1) Pure Ex virgin olive oil is easy to get approval “Food Import Application”. Duty is Free.
- 2) If Olive oil contains other ingredient (for example, herb), it is not easy to get approval “Food Import Application”. Duty is 21.3%.

● MEAT ,MEAT PRODUCTS and All Cheese(Natural Cheese and Process cheese)

- 1) Do not combine with other suppliers products.
AWB must be issued each supplier basis.
- 2) [“Health Certificate”](#) is required.
- 3) It is impossible to import any meat and meat products which is not listed on [“Health Certificate”](#).
- 4) It is very difficult for meat and meat product to get the approval for tasting, give-away and retails. If necessary, it takes about 3weeks and standard inspection fee will be JPY 50,000-product.

- **FRESH FRUITS & FRESH VEGETABLES**

“Phytosanitary Certificate” is required.

Some fresh fruits & fresh vegetables are prohibited to import.

So please let us know the botanical names to check in advance when you get an inquiry from shipper.

- **FROZEN FOOD**

1) Please issue back to back (1 HAWB & 1 MAWB) for frozen foods.

Do not issues single (Carriers) AWB.

2) You must indicate required temperature on both HAWB and MAWB.

Freezer at Narita can not be set lower than –10C. So if the storage temperature needs to be colder than –10C, you must notify us in advance and make sure “ RE-ICE WITH DRY ICE” on the AWB handling information.

It is very difficult for frozen food to get the approval for tasting, give-away and retails. If necessary, it takes about 3weeks & more and standard inspection fee will be JPY 50,000- per item.

- **SOFT DRINK (no object liquid or powder)**

It is very difficult for soft drink to get the approval for tasting, give-away and retails. If necessary, it takes about 3weeks and standard inspection fee will be JPY 60,000- per product.

- **FOOD PRODUCT using vanilla and vanilla flavour**

Wild Vanilla is one of the species internationally protected by CITES. If artificial cultivated vanilla is used, please advise exhibitor to mention it on the [invoice](#), not on ingredients list.

[If not, we can not clear the customs.](#)

(Example sentence: The vanilla used for this product is artificially cultivated and not wild.)

- **GRAINS**

(Such as; rice, wheat, barley, buckwheat, millet, canary seeds etc.)

Please make it arrival at Narita no later than Feb 6th.

- **IMPORT QUOTA OF SEAFOOD (FRESH,FROZEN,SALTED,DRIED)**

Exhibitor must get import quota certificate of following sea food by themselves.
(we could not support for this procedures)

Fish: Herring, Cod, Yellow-tail,Sardine,Saury,Mackerel,HorseMackerel,
Scallop,Adductor,Squid (excluding Common cuttlefish),
Seaweed, Kelp, Cod roe

- **FRESH , FROZEN FISH & PROCESSED FISH**

There are some marine products internationally protected by CITES.
So please let us know the scientific names in advance when you get an inquiry from shipper.

- **CAVIAR**

Sturgeon is one of the species internationally protected by CITES.
Whether Sturgeon is wild or firm-raised, Caviar could not be imported without CITES permission.

- **SUGAR**

Exhibitor must apply for permission to import sugar by themselves and we could not support for this procedures.
Please advise Exhibitors not to send sugar.

- **DAIRY PRODUCTS (except cheese and yogurt)**

Exhibitor has to apply for permission to import dairy products by themselves and we could not support for this procedures.
Please advise Exhibitors not to send dairy products.

We will appreciate for your understanding and support.

Date:

To whom it may concern

CERTIFICATE for EXHIBITION GOODS

We, _____ hereby certify that the items we shipped out to FOOD EX JAPAN 2019 in Japan (held from Mar. 5th to 8th) are exhibition items.

We will not use the foods or foodstuffs we ship out, for sales, tasting nor giving away.

Also we certify to ship back or abandon those items after finish the exhibition (FOOD EX JAPAN 2019) just as the same condition imported to Japan.

(exhibitor name)

(business title)

(block letters)

(signature)